

SECRET

REQUEST FOR INCREASE IN TABLE OF ORGANIZATION

NOTE: Submit this form in original only.

FROM:

Office of Collection and Dissemination

THIS DATE

19 September 1951

TO:

DEPUTY DIRECTOR FOR ADMINISTRATION

CLEARANCES:

☒ APPROVED

☐ DISAPPROVED

Initials
[Signature]

THROUGH:

Advisor for Management

Personnel Director

Comptroller

☐ CONCUR

☐ NON-CONCUR

☐ CONCUR

☐ NON-CONCUR

☐ CONCUR

☐ NON-CONCUR

It is requested that an increase in the present T/O of the Library Division Collection & Dissemination be approved for new positions. BRANCH, DIVISION OR

OFFICE

NUMBER

The current status of the T/O for this organizational segment is as follows:

Present T/O - - - - -

On Duty - - - - -

In process and awaiting EOD - - - - -

Proposed (new T/O) - - - - -

Funds (are) (not) available.

Degree of urgency: (Reference attached justification)

Reinstatement of positions held pending Management decision. GS-1 Clerk typists

FORM NO. 30-20
JAN 1951

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(38)